



MANNING VALLEY HOCKEY ASSOCIATION INC.

MAY BOARD MEETING May 18th May 2021

Venue: Taree Hockey Centre

Time: 6.30 pm

Opened 6.30pm

Present: As per attendance sheet

Apologies: Nil

Visitors: Nil

Declaration of Conflict of Interest:

1.Minutes: May 2021 Board of Management Meetings

Moved: John Surtees

Seconded: Adam Birkefeld

2.Business Arising

ii. **Field lighting** and response by council Shane The MNCC electrician is very busy the the moment. Will attend to security light and ATF bulbs we he can

i. **Bing Lee Sponsorship**- Change n administration but told Adam they will honour the agreement. Has to go through head office.

ii. **Changes to Judiciary procedures** – Lewy Been very busy and is on his list of things to do.

iii. **Pest Control**. Shane Pay account. Will meet them Wed at 11 – 3pm

iv. **Update to flooding Insurance Assessment** Pete Kennewell from MNCC is chasing up the insurance. MNCC to be informed about the chances of not getting another championship if we only have two fields.

v. **Septic tank pump**. Phil Collier has looked at it and fixed the problem. Blocked

vi. **Update to State Championships** All in order. Need to contact Bike club to use their clubhouse.

Suggestions healthy food, Full BBQ station as at the Over 45's May hire a coolroom, Need volunteers Friday, Netball – anything on ,Just Hockey here for Women's Masters, Port a loos, Rotary Park, Chatham HS have a food trailer,

vii. **Turf cleaning by contractors** ATF took 3 hours to clean by Sportsclean.

viii. **Leasing of a Turf Maintenance Machine** Update-CAB ready to go. Coming early June. People are invited to be there to view its operation and answer questions. A decision will have to be made quickly so do lose out on a machine if we decide to go ahead

ix. **Canteen /bar roster update**. On the web. Sharks and Tigers have no one with RSA. Sharks request to begin canteen duty later due to no matches granted. State of origin request by Tigers no canteen granted.

Need to round of prices on alcoholic drinks to reduce small coins. Some clubs not fulfilling their duties.

Frank to write a warning letter to the clubs concerned

Lock up need to call time for last drinks at 9.15pm unless special event.so lock -up can be done.

Bar open from 1pm to 9.15pm

Till float – difficult to balance at the moment. Kevin ,Michelle and Deb to come up with an easier solution.

Need more plastic bags and rubber bands to put money into at lockup. (Adam)

Grill cleaning ?

Detailed Till Check List – Deb to produce and put behind the till on the wall.

x. **Directors Duties** . There is a green folder near the coffee machine with the list of things to do on a duty night. Need to add some items such a chip cooking temp, shutting down gas appliance.

Turning on field lights – Ring halytech 0456650255 then Enter Code 6842 plus 112 for ATF plus 34 for TLF and 56 for third field plus #. Lights turn off immediately.

Turn of phone number plus 6842 and 123456#

xi. **Rep Team update** –

Under 18 Boys Rep Team Lachlan Harry and Brad Cross selected in State squad.

Under 18 Girls team has been finalised and letters to be sent out.

Under 13 Rep teams have coaches and managers.

Open Mens and Women's Rep Teams. Due to poor response the meeting decided that no teams will be sent this year.

Need an Apparel Manager needed as Brenda Meldrum has resigned. Maybe Michael Cross)

xii. . SMC

Turning off siren. Jason can only turn off all sirens and not individually. Ongoing issues with MNCHL.

MNCHL Women's draw will not load onto the MVHA web site.

Michelle Collier is preparing Senior Match Cards each week. A good way to check the web draws.

There have been too many deferments by clubs this year which reduces the matches played by the opposing teams as well as their own players. This will cause issues in the future for the clubs concerned.

Some issues with privacy and information required on the back of match cards for new players..

xiii. **Web Page** Draws now on web

xiv. **Covid Update** – Lynn has acquired 5 sanitising bottles and can get wipes from her source.

1. Correspondence May 2021

JMC Marking of the sideline circles ATF.

Tiger state of origin canteen duty Wed 9th June

2. Treasurers Report (attached)

Adam met with Loretta to get banking done.

Doug wrote to Telstra to give Adam authorisation to deal with them – direct billing.

Lease should be ready this week depending on MNCC.

Business Insurance Policy is due for renewal.

Banking details to access electronic banking have been done.

Write to McDonalds to get sponsorship dollars for their signage on dougouts.

3. General

i. Heating for clubhouse

Much discussion took place on the pros and cons for heating the clubhouse with some type of heater.

Need to find out councils position on if this can be done.

ii. **Club Day post debrief.** Generally thought the day was great.

Sharks to be contacted to get their thoughts on how the day went.

Need an extra director on from 4pm to 8pm.

Sharks paid by credit card. Could use vouchers,

Music needs to be appropriate and played at the right times such as half time and between matches.

Barto has a min player with appropriate music on it password is 2430.

Clean up after them.

The correct use for the mike was discussed.

Lewy to meet with Chatham to discuss the organisation for their club day.

iii. **Keys for third field dugout.** Need key for directors so they can open and close the third field dugout.

iv. Lynn National Volunteering Week (NVW) 17-23 May,

v. Association Register of Members Lewy

To enable the Public Officer to compile the Register of Members, each club must submit player information as requested on the MVHA Team Registration Form/s (Juniors, Seniors, Masters, Non-Playing Members) as appropriate then forward electronically to the MVHA Secretary, Treasurer and appropriate Registrar. This form must be submitted by the date set by the BOM.

vi. JMC Request for change to side line circle markings

Meeting decided that the circle size and marking will be 5 yards inside the blue broken line as suggested by the JMC to enable children to become familiar with the existing "5 yard" rule.

White paint to approximately 75mm width ensuring consistency with existing standard turf markings and provide adequate visibility. Adam informed the meeting that he has cleaned out the line marking machine and is operating.

Shane Green will do the job with the the assistance of the Junior Match Committee and they are to contact him

vii. Computers for office

Jason is allocated \$4000 to purchase a computer and two monitors. He will purchase from his contacts. Old computer plus a scanner printer to the Umpires Room downstairs.

viii. **Club Taree Trivia Night** – Lynn keen to put in a team. Circulate on Social media.

ix. **Club Taree tour de Taree** – circulate on social media.

x. **Team Registrations and fees** due 31st May. Secretary to send out a reminder.

xi. **Umpiring Discussion on problems with umpire numbers and roster**

Clubs have nominated people who didn't realise they had.

Not enough umpires nominated for the number of teams

Maybe need to penalise clubs who are not compliant.

Headsets here tomorrow – need to consider how they are used.

Jason to write to clubs as Umpire Manager will inform them that points deduction will be imposed for not fulfilling their commitments . Data needs to be collected to identify offending clubs.

Jason will put an advertisement on Revolutionise for umpires.

Meeting closed 10pm

John Surtees

secretary